

Executive Decision Individual Decision Notice



Decision Maker: Cabinet, 30 Jan 18

Classification:
Unrestricted

Community Engagement Strategy (I068121)

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 – notice is required to be given of the intention to take Executive Key Decisions.

Notice is given either through an Individual Decision Notice or through the Forward Plan. Notice must normally be given 28 Days' before the decision can be taken.

Key Decision? Yes	Ward(s) All Wards
Summary of Decision	To agree the Strategy for delivery.

Community Plan Theme	Creating and maintaining a vibrant, successful place
Cabinet Member	Mayor (Mayor John Biggs)
Who will be consulted before decision is made and how will this consultation take place	<p>Overall, the strategy has been developed in close collaboration with local stakeholders. The strategy was developed through open dialogue with representatives from a variety of council services. A cross-directorate Working Group has met regularly to lead the strategy and provide input and communication on behalf of directorates more widely. This Group has also included a social housing provider and a community based organisation that was responsible for engaging with, and feeding in voices of the community. All DMTs and Community Plan Delivery Groups as well as the Community Involvement Network have received a presentation on the strategy and had the opportunity to feed in. There have also been a number of articles in Managers' and Members' Briefings, to encourage a wide range of officers and members to feed into the development of the strategy.</p> <p>As well as an online survey open to the wider public, a programme of consultation and engagement was commissioned and delivered by Urban Inclusion (a small local community led organisation). This included engagement with:</p>

	<ul style="list-style-type: none"> • “Representative” bodies for particular issues or interest groups; • Community groups; • Service user forums; • Steering / taskforce groups; • Other community forums of residents. <p>Engagement included focus groups, interviews and a literature review. The strategy has also been informed by engagement with councillors and the Mayor including a cross-party Members’ Seminar and a number of discussions at Transparency and Overview and Scrutiny committees.</p> <p>The draft strategy and action plan are also scheduled for formal consultation from June to July 2017. It is intended that a short, easy to use summary version of the strategy will be the main document consulted on, with the more detailed strategy and action plan available for those who wish to access it.</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes
Contact details for comments or additional information	Emily Fieran-Reed, Sharon Godman (Service Manager, Community Cohesion, Engagement and Commissioning, Strategy, Policy and Equality) Emily.FieranReed@towerhamlets.gov.uk (Divisional Director, Strategy, Policy and Partnerships) sharon.godman@towerhamlets.gov.uk
What supporting documents or other information will be available?	An initial draft has already been completed. This will be finalised in August 2017 following public consultation on the draft strategy.
Is there an intention to consider this report in private session and if so why (Paragraph number – see notes section)?	No, Unrestricted

NOTES

Advance notice of Key Decisions

Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions are taken by the Mayor, or the Mayor in Cabinet.

Individual notices of new Key Decisions will be published on the website as they are known, whilst a Forward Plan collating these decisions will be published 28 days before each Cabinet meeting. The Forward Plan will be published on the

Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required. [The Committee pages](#) on the Council website include copies of the Forward Plan, Cabinet and other meeting dates and the publication dates of the Forward Plan.

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (including on the website) as early as possible and Urgency Procedures as set out in the Constitution will have to be followed.

The most effective way for the public to make their views known about the issues listed in the Forward Plan is to examine the consultation column of the Forward Plan, and/or contact the report author or Cabinet Lead Member as soon as possible, and no later than 10 working days before the decision is expected to be taken.

You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Reports, appendices and background papers will be available on the Council's website 5 clear working days before the Cabinet meeting. For all other information or to submit documents in relation to any issue, please contact the relevant officer.

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to an item being considered in private please contact Democratic Services on the contact details listed below. Note that this applies to Cabinet but not to Individual Mayoral Decisions outside of Cabinet.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Democratic Services Contact Details:

Contact Matthew Mannion
Officer: Democratic Services
Email: matthew.mannion@towerhamlets.gov.uk
Telephone: 020 7364 4651
Fax No: 020 7364 3232